

# ACF Sustainable Policy

At ACF Teambuilding and Events Ltd we understand the importance of sustainability and aim to minimise any negative impacts of our operations and create a positive effect on the world.

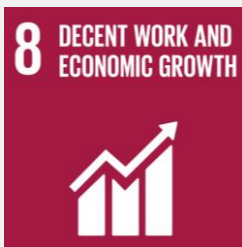
## We aim to be carbon neutral by 2030

### UN Sustainable Goals



**3** GOOD HEALTH AND WELL-BEING

We are committed to providing Wellbeing activity options, helping equip our clients with vital skills that can be implemented in their everyday lives.



**8** DECENT WORK AND ECONOMIC GROWTH

ACF have a diversity and equality policy in place to ensure a fair workplace for all.

Our events aim to help support businesses with their productivity, efficiency, and workplace wellbeing.



**11** SUSTAINABLE CITIES AND COMMUNITIES

ACF are developing an eco-checklist for events, which will include encouraging guests to use public transport. Venues will be asked what public transport links their premise has; this information will be passed onto the event booker.



**12** RESPONSIBLE CONSUMPTION AND PRODUCTION

#### Eliminating Single Use Plastic

ACF have committed to the Meeting Industry Association (Mia) Plastic Pledge and will eliminate single-use plastic by November 2023. In 2019, we removed plastic bottles from our offering and supplied reusable cups and water tanks for guests.

#### Procurement

When purchasing required items for the office and events, we take a sustainable approach to procurement. For example, we purchase 100% recyclable printing paper, and effective eco-friendly preparations as alternatives to previous chemical cleaning products.

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12 RESPONSIBLE  
CONSUMPTION  
AND PRODUCTION



### Recycling

We have a recycling system in place in the office and warehouse to recycle all paper and cardboard.

### Sustainable Events

We have also adapted some of our team building activities to be more sustainable from using recycled materials in craft activities to changing our One Tribe finale from a cardboard-based challenge to a virtual photo mosaic challenge.

We aim to grow our sustainable product offering, providing a range of options that are carbon neutral or are beneficial to the planet. ACF have already retired the use of some of our vehicles that cause the most pollution.

We are striving to become paperless, looking into options that will work for the wide range of events that we provide.

### Catering

We ask any caterers (food stands and venue catering) to provide food using locally sourced ingredients where possible. Caterers must also demonstrate how they minimise food waste.

## Office and Event Procedures

Our Head Quarters is based on a Farm, where all heating requirements provided from a large wood burner and all wood is sourced from sustainable suppliers.

In all aspects of office working, we stopped unnecessary printing including invoices and emails eliminating the requirement to have physical files for each event. We have an online contract signing system which allows ACF and our customers to sign documents digitally without the need to print. All members of our ACF Team use 'Ecosia' as their default search engine.

Within our daily office environment, carpooling is encouraged. During event planning, our Operations Team ensure that the number of vehicles travelling to events is kept to the required minimum, where possible, this includes events when we require a large workforce.

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## Supply Chain

Where possible, we will buy from companies that demonstrate sustainable practices. From caterers using local ingredients and eco-friendly consumables at in-person events to sustainable packaging materials in Cocktail Making Kits for our virtual events.

Every supplier we work with is required to sign our Code of Conduct. This document includes our Sustainability goals and requirements.

## Event Sites

We aim to leave event sites as we found them, this includes leaving it litter free and limit disturbance to wildlife.

## Carbon Off-Setting

### *Internal*

Using a Carbon Calculator, ACF will continually measure our carbon footprint. ACF will actively adapt its operations, where possible, to minimise our carbon footprint. Where we are unable to eliminate carbon output from our operations, we will aim to off-set our impact.

### *Events*

For clients looking to offset their event's carbon footprint, we can assess the level they need to offset using Greengage's EVENTSmart Carbon Calculator.

## The Future

We understand that sustainability is a continuous journey, we are committed to constantly improving. Adapting our current offering as well as creating new opportunities as we develop.